



GIFT AGREEMENT

Northeastern University Library gratefully acknowledges receipt from:

Donor: _____
Address: _____
Phone: _____

of the following collection: _____

I hereby make a gift of these materials to Northeastern University (hereinafter referred to as the Donee), acting through its University Library, Archives and Special Collections Department. By making this gift, I assign and convey to the Donee legal title and any and all copyrights and literary and artistic property rights that I hold in these materials. The rights assigned include the right to create derivative works or compilations and to record or fix the materials in any tangible medium that currently exists or that may be developed. Title and rights shall pass to the Donee at the time of the transferal of materials.

Northeastern University Library may use its discretion in the disposition of materials not considered appropriate for retention in its collections unless instructions, if any, are stated below. Disposition instructions:

Access to these materials will be provided in accordance with the policies and procedures of the Northeastern University Library unless restrictions, if any, are stated below. Restrictions on access, if any:

In the event that the Donor may give and convey to the Donee additional materials, title to such additional materials shall pass to the Donee upon their delivery, and all of the provisions of this instrument of gift and any appendices shall be applicable to such additional materials.

Donor Date

University Archivist and Head, Special Collections Date

Treasurer, Northeastern University Date